


# UAE Direct Debit

## Guide to completing the form

**Direct Debit Request**  
**Others**  
تفويض بالخصم  
المباشر - آخرون

**الأصم المباشر**  
**DIRECT DEBIT**  
UAEDDS/DDAO/Rev20140131

**HSBC** 

**Direct Debit Request**  
**Others**

**تفويض بالخصم المباشر**  
**آخرون**

OIC	0	2	0	0	0	0	0	0	0	2	
Originator Name	Zurich International Life Limited Dubai Branch										
Primary Sponsoring Bank	Code	20	Name	HSBC Bank Middle East Limited							
DDA Purpose Code	2 0 0			رمز توكيل الخصم المباشر							
Consumer/Premises/etc*	1234567										
Customer Type*	Individual <input checked="" type="checkbox"/> فردي			Non-Individual <input type="checkbox"/> غير فردي							
Customer ID Type* + Number*	UAE passport # A123456 or Emirates ID # 123xx6										
1- Bank Name	HSBC										
2- Title of Account	Mr Muhammed Saleh										
3- Account Type	Current Account / Savings Account <input checked="" type="checkbox"/> حساب جاري / حساب توفير			Credit Card <input type="checkbox"/> بطاقة ائتمان							
4- IBAN / Card Number	AE01 2345 6789 0123 4567 123										
5- Mobile Number	+971 501234567										
6- Email Address	muhammedsaleh@gmail.com										
7- Issued for	200 Life - insurance premiums										
8- Commences On	0 1 / 0 1 / 2 0 1 7										
9- Expires On	0 1 / 0 1 / 2 0 2 7										
10- Fixed/Variable Amount	Fixed <input type="checkbox"/> ثابت					Variable <input type="checkbox"/> متغير					
11- Payment Frequency	<input type="checkbox"/> Daily يومي <input type="checkbox"/> Weekly اسبوعي <input checked="" type="checkbox"/> Monthly شهري <input type="checkbox"/> Quarterly ربع سنوي <input type="checkbox"/> Half Yearly نصف سنوي <input type="checkbox"/> Annually سنوي <input type="checkbox"/> One Time مرة واحدة <input type="checkbox"/> Others آخرون										
12- Fixed Amount 1 / Minimum Amount	0 0 1 . 0 0										
13- Fixed Amount 2 / Maximum Amount	1 0 0 0 . 0 0										
14- Currency Code	AED										

**\*Examples Fixed Mandate**

Amount Not Rounded	Amount Rounded
Monthly premium in USD \$38	\$20
Conversion Rate (USD to AED) 3.677498	3.677498
Monthly Premium in AED 38 X 3.677498 = <b>139.744924</b>	20 X 3.677498 = <b>73.54996</b>
Option Type <b>Fixed</b>	<b>Fixed</b>
Amount to be mentioned on DD Form <b>139.74</b>	<b>73.55</b>

**Note:** We advise you to select variable payment option on DD Form and provide range (with AED 5 buffer) as mentioned in the below example to avoid any rejections which may occur due to exchange rate differences.

Monthly premium in USD \$38	Monthly Premium in AED 38 X 3.677498 = <b>139.744924</b>
Conversion Rate (USD to AED) 3.677498	Option Type Variable
Amount to be mentioned on DD Form <b>139.74</b>	Amount to be mentioned on DD Form <b>100</b>
	Maximum Amount = <b>145.00</b>

19. Payor sign here

I/We have read and understood th

20. Tick as applicable

(I have not left the minimum/maximum amount as blank)

I have /  I have not left the Minimum amount as blank

I have /  I have not left the Maximum amount as blank