

# Change my payment method

## Completing this form

**Use this form to update a new payment method for the existing payor of your policy. If you wish to add a new payor to your policy, please complete the 'Change of payor form'.**

**Please complete the payor details and the mandate for your intended payment method and return the form in original to your relevant financial professional or Zurich HelpPoint. More information and our contact details are available on our website [www.zurichinternational.com](http://www.zurichinternational.com).**

**For more information on making payments in the Middle East please go to the 'Pay my premium' tab on [www.zurich.ae](http://www.zurich.ae).**

## Contact details

We adhere to strict confidentiality procedures when we communicate with our clients. For security purposes, we will regard the details you provide as your authorised contact details; it is therefore important that they are accurate and that you let us know if any of these details change.

## Privacy notice

The personal information requested in this form is collected and used by Zurich International Life Limited (the Company) as Data Controller in line with the Data Protection Policy. Full details can be found online at <https://www.zurichinternational.com/en/zurich-international-life/about-us/privacy> or contact us for a copy.

## Pay your premiums the way you want

Paying premiums on your policy is easy. We offer several payment options that are simple, convenient and secure.

**In order to protect our customers from financial fraud, Zurich does not accept cash for premium payments, nor does it ask for any payments in the name of a financial advisor or intermediary. Please be cautious when being asked to make payments for your policy by such means. The safe and accepted ways to make premium payments are given below.**

### • UAE Direct debit

UAE DD can be setup for your credit card or bank account in the UAE. You can set-up the instruction via your online banking or send us the original completed UAE Direct debit mandate available on [www.zurich.ae](http://www.zurich.ae).

### • Cheques

Pay your regular payments through post-dated cheques in your local currency or foreign currency equivalent.

Cheques must be made payable to: 'Zurich International Life Limited'. Please send us a copy of the cheque to update your policy.

For Middle East, we accept cheques for USD, AED, BHD and QAR policy currency only.

The USD conversion rates are: UAE Dirham(USD1=3.6775), Bahraini Dinar(USD1=0.3775), and Qatari Riyal(USD1=3.65).

### • Bank standing order and Telegraphic transfer

Pay your regular payments via bank standing order or a single payment via telegraphic transfer. You can set-up the instruction via your online banking or directly with your bank. Please send a copy of the instruction so we can update your policy.

**Remember to include your full name and policy/application reference in your payment instruction. Please email us a copy of the instruction you set-up with your bank, including your account information so we can update your policy. Zurich bank account details are given on page 6.**

Policy/Application number (if known)

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## Choose your payment method

(Tick one and complete the relevant mandate)

- Credit card - Please complete the mandate on page 3. You can update your existing credit card details using your ZIO account.
- Interbank giro for use with Singapore dollar based accounts - Please complete the mandate on page 4.
- Direct debit for UK bank accounts- Please complete the mandate on page 5.

## 1 Policy payor details

Who is paying for the policy  Policy owner 1  Policy owner 2  Third party

Note: If you wish to add a new payor to your policy, please complete the 'Change of payor form'.

### Payor name

Title  Mr  Mrs  Miss  Ms  Dr  Other (*please give details*)

Family name

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Forename(s)

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Please give details of any previous names or aliases used (*including maiden name*)

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## Credit card payment

Credit cards can be used for regular premiums only. If you wish to pay a single premium, please use a different payment method.

### Cancellation and refund policy

We do not offer premium refunds after the 30 days free look period. For more information, please refer to the 'Right to cancel' section of your policy terms and conditions.

### Credit card payment instruction

Any additional charge made by your credit card company for collection of your contributions will be met by the payor.

We only accept Visa or Mastercard.

### Special instructions for collection

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### Authorisation

I authorise Zurich International Life Limited, until further notice in writing, to debit my credit card account, as detailed below, with unspecified amounts in respect of the premiums for my Zurich International Life Limited policy as and when they fall due.

Please note that Zurich International Life is not liable for any losses arising as a result of action taken by the cardholder's credit card company. Any changes to the credit card agreement will be communicated to you in advance.

### Credit card type

Visa  Mastercard

We do not accept prepaid or exchange credit cards.

### Preferred collection date\*

D	D
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**\*Your regular payment will be collected on this date or the nearest available date. Future payments will be collected in line with the premium frequency you have selected.**

Name of card issuer (such as HSBC)

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Currency of card

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### Credit card expiry date

M	M	Y	Y
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### Credit card number

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Name on card

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Cardholder's address – as held by credit card company

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**I understand that this authority in favour of Zurich International Life will remain in force until such time as I cancel it in writing.**

Signature of cardholder

Date 

D	D	M	M	Y	Y	Y	Y
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**Part 1 – For applicants completion**

Please complete in **CAPITAL** letters. The completed form should not be submitted direct to your bank. Any additional charge made by your bank for collection of your premiums will be met by the payor.

**To: The Manager**

Name and full postal address of my bank/finance company)

**Name of billing organisation ('BO')**

ZURICH INTERNATIONAL LIFE LIMITED

**Billing organisation's customer's name**

**Billing organisation's customer's reference number  
(applicant to leave blank)**

Date 

D	D	M	M	Y	Y	Y	Y
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- a) I/We hereby instruct you to process the BO's instructions to debit my/our account.
- b) You are entitled to reject the BO's debit instruction if my/our account does not have sufficient funds and charge me/us a fee for this. You may also at your discretion allow the debit even if this results in an overdraft on the account and impose charges accordingly.
- c) This authorisation will remain in force until terminated by your written notice sent to my/our address last known to you or upon receipt of my/our written revocation through the BO.

**My/Our name(s)**

**My/Our company stamp/signature(s)/thumbprint(s)\***

**My/Our account number(s)**

**My/Our contact (telephone/fax number(s))**

(As in financial institutions records)

\* For thumbprints, please go to the branch with your identification

**Part 2 – For Zurich International Life Limited's completion (applicant to leave blank)**

<b>Bank</b>	<b>Branch</b>	<b>Billing organisation's account number</b>																
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7	2	3	2															
0	4	1																
6	9	8	4	8	1	0	0	1										

**Billing organisation's customer's reference number**

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<b>Bank</b>	<b>Branch</b>	<b>Account number to be debited</b>																						
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**Part 3 – For financial institution's completion**

**To: Zurich International Life Limited**

**This application is hereby REJECTED (please tick) for the following reason(s):**

- |  |   |
|--|---|
| <input type="checkbox"/> Signature/Thumbprint** differs from financial institution's records | <input type="checkbox"/> Wrong account number                     |
| <input type="checkbox"/> Signature/Thumbprint** incomplete/unclear                           | <input type="checkbox"/> Amendments not countersigned by customer |
| <input type="checkbox"/> Account operated by signature/thumbprint**                          |   |

Others

Name of approving officer

(Authorised signatory)
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Date 

D	D	M	M	Y	Y	Y	Y
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\*\*Please delete where inapplicable

UK Direct Debit

Application for UK bank accounts

Direct debit instruction (this form can only be used for making GBP sterling payments from a UK bank account for a GBP sterling premium).

Do not detach from main application.

Any additional charge made by your bank for collection of your premiums will be met by the payer.



Instruction to bank or building society

Please complete in CAPITAL letters and send to:

Zurich International Life, PO Box 67, Douglas, Isle of Man, IM99 1EF, British Isles.

Name(s) of account holder(s)

Originator's identification number

9 4 0 0 1 7

Bank/Building society account number

□ □ □ □ □ □ □ □

Branch sort code

□ □ - □ □ - □ □

To: The Manager

Name and full postal address of bank or building society

Instruction to your bank or building society

Please pay Zurich International Life direct debits from the account detailed in this instruction subject to the safeguards assured by the direct debit guarantee. I understand that this instruction may remain with Zurich International Life and, if so, details will be passed electronically to my bank/building society.

Signature of account holder(s)

[Signature box]

Reference number

□ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □

Date DD MM YY YY

Banks and building societies may not accept direct debit instructions for some types of account.

The direct debit guarantee

This guarantee should be detached and retained by the payer.



Please note: this form can only be used for UK clearing banks.

- This guarantee is offered by all banks and building societies that take part in the direct debit scheme. The efficiency and security of the scheme is monitored and protected by your own bank or building society.
If the amounts to be paid or the payment dates change Zurich International Life will notify you seven working days in advance of your account being debited or as otherwise agreed.
If an error is made by Zurich International Life or your bank or building society, you are guaranteed a full and immediate refund from your branch of the amount paid.
You can cancel a direct debit at any time by writing to your bank or building society. Please also send a copy of your letter to us.

## Zurich bank account details for telegraphic transfer or bank standing order

Pay your regular payments via bank standing order or a single payment via telegraphic transfer. You can set-up the instruction via your online banking or directly with your bank. Please email us a copy of the instruction set-up with your bank, including your account information so we can update your policy and allocate your premiums when we receive them.

Please pay in favour of 'Zurich International Life Limited' and remember to include your full name and policy number in the payment details of your bank instruction.

### United Arab Emirates

UAE Dirhams: HSBC Bank Middle East Limited, Dubai, UAE. SWIFT code: BBMEAEAD. IBAN: AE21020000030123657200.  
Account number: 030123657200.

US Dollars: HSBC Bank Middle East Limited, Dubai, UAE. SWIFT code: BBMEAEAD. IBAN: AE15020000030123657211.  
Account number: 030123657211. Via correspondent bank: HSBC Bank USA NA, USA. SWIFT code: MRMDUS33.

Euros: HSBC Bank Middle East Limited, Dubai, UAE. SWIFT code: BBMEAEAD, IBAN: AE58020000030123657213.  
Account number: 030123657213. Via correspondent bank: HSBC Bank plc, London. SWIFT code: MIDLGB22.

Pound Sterling: HSBC Bank Middle East Limited, Dubai, UAE. SWIFT code: BBMEAEAD. IBAN: AE85020000030123657212.  
Account number: 030123657212. Via correspondent bank: HSBC Bank plc, London. SWIFT code: MIDLGB22.

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### Bahrain

Bahraini Dinar: Ahli United Bank (Bahrain) B.S.C (c), Manama, Bahrain. SWIFT code: AUBBBHBM.  
IBAN number: BH97AUBB00001752655001. Account number: 0001752655001.

US Dollars: Ahli United Bank (Bahrain) B.S.C (c), Manama, Kingdom of Bahrain. SWIFT code: AUBBBHBM.  
IBAN: BH70AUBB00001753667100. Account number: 0001753667100.  
Via correspondent bank: J P Morgan Chase Bank N.A., New York, USA. Account number: 400937913. SWIFT code: CHASUS33.

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### Qatar

Qatari Riyals: HSBC Bank Middle East Limited, Doha, Qatar. SWIFT code: BBMEQAQX.  
IBAN: QA22BBME00000000001012673001. Account number: 001012673001.

Euros: HSBC Bank Middle East Limited, Doha, Qatar. SWIFT code: BBMEQAQX. IBAN: QA73BBME00000000001012673053.  
Account number: 001012673053. Via correspondent bank: HSBC Bank, London. SWIFT code: MIDLGB22.

Pound Sterling: HSBC Bank Middle East Limited, Doha, Qatar. SWIFT code: BBMEQAQX. IBAN: QA03BBME00000000001012673052.  
Account number: 001012673052. Via correspondent bank: HSBC Bank, London. SWIFT code: MIDLGB22.

US Dollars: HSBC Bank Middle East Limited, Doha, Qatar. SWIFT code: BBMEQAQX. IBAN: QA57BBME00000000001012673050.  
Account number: 001012673050. Via correspondent bank: HSBC Bank, USA. SWIFT code: MRMDUS33.

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### United Kingdom

Pound Sterling: HSBC Bank plc, HSBC House, Ridgeway Street, Douglas, Isle of Man IM99 1AU, British Isles. SWIFT code: MIDLGB22.  
Sort code: 40-19-38. Account number: 81058312. IBAN: GB53MIDL40193881058312.

Australian Dollars: HSBC Bank plc, International Division, P.O. Box 181, 27-32 Poultry, London. SWIFT/BIC code: MIDLGB22.  
Sort code: 40-05-15. Account number: 36089396. IBAN: GB98MIDL40051536089396.

Euros: HSBC Bank plc, International Division, P.O. Box 181, 27-32 Poultry, London. SWIFT/BIC code: MIDLGB22. Sort code: 40-05-15.  
Account number: 39143348. IBAN: GB87MIDL40051539143348.

Hong Kong Dollars: HSBC Bank plc, International Division, P.O. Box 181, 27-32 Poultry, London. SWIFT/ BIC code: MIDLGB22.  
Sort code: 40-05-15. Account number: 35307087. IBAN: GB12MIDL40051535307087.

Japanese Yen: HSBC Bank plc, International Division, P.O. Box 181, 27-32 Poultry, London. SWIFT/BIC code: MIDLGB22.  
Sort code: 40-05-15. Account number: 68769608. IBAN: GB15MIDL40051568769608.

Singapore Dollars: HSBC Bank plc, International Division, P.O. Box 181, 27-32 Poultry, London. SWIFT/BIC code: MIDLGB22.  
Sort code: 40-05-15. Account number: 59436472. IBAN: GB36MIDL40051559436472.

Swiss Francs: HSBC Bank plc, International Division, P.O. Box 181, 27-32 Poultry, London. SWIFT/BIC code: MIDLGB22.  
Sort code: 40-05-15. Account number: 36354240. IBAN: GB53MIDL40051536354240.

US Dollars: HSBC Bank plc, International Division, P.O. Box 181, 27-32 Poultry, London. SWIFT/BIC code: MIDLGB22.  
Sort code: 40-05-15. Account number: 68770522. IBAN: GB72MIDL40051568770522.

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Zurich International Life Limited is registered in Bahrain under Commercial Registration No. 17444 and is Licensed as an Overseas Insurance Firm – Life Insurance by the Central Bank of Bahrain.

Zurich International Life Limited is authorised by the Qatar Financial Centre Regulatory Authority.

Zurich International Life Limited is registered (Registration No. 63) under UAE Federal Law Number 6 of 2007, and its activities in the UAE are governed by such law.

Zurich International Life Limited (Singapore branch) is licensed by the Monetary Authority of Singapore to conduct life insurance business in Singapore. Member of the Life Insurance Association of Singapore. Member of the Singapore Financial Dispute Resolution Scheme.

Zurich International Life is a business name of Zurich International Life Limited which provides life assurance, investment and protection products and is authorised by the Isle of Man Financial Services Authority.

Registered in the Isle of Man number 20126C.

Registered office: Zurich House, Isle of Man Business Park, Douglas, Isle of Man, IM2 2QZ, British Isles. Telephone +44 1624 662266 Telefax +44 1624 662038

Zurich International Life Limited acting through its Singapore branch at Singapore Land Tower #29-05, 50 Raffles Place, Singapore 048623. Telephone +65 6876 6750 Telefax +65 6876 6751.

Registered in Singapore No. T05FC6754E.

[www.zurichinternational.com](http://www.zurichinternational.com)

